

Franklin Town Court

Court is in session on the 2nd and 4th Thursdays @ 4:00PM, except holidays

Franklin Town Court

554 Main Street, Suite 1

PO Box 941

Franklin, NY 13775

Phone: 607-829-3431

Fax: 607-829-2977

Judge

Hon. Gary Arndt

Court Clerk

Kristin Beers

Email: franklintowncourt@nycourts.gov

Fine Payments:

- Fines may be paid in person at the address above during court hours. Methods of payments include cash, money order.
- Fines may be through the mail at the address above. You must include a self-addressed, stamped envelope for your receipt to be returned to you.

Note: Canadians must pay in US Funds.

Small Claims

- For claims up to \$1,000 the filing fee is \$10.00
- For claims between \$1,001 and \$3,000 (Maximum) the filing fee is \$15.00. Methods of payments include cash, money order.

Click here for the [Small Claims handbook](#)

Small Claims can be filed with the Court Clerk. The party you are filing against must live, work, or have a place of business in the Town of Franklin and receive their mail in the Town of Franklin. Post office boxes are not acceptable, and you must provide the court with the exact address.

Summary Proceeding / Evictions:

- Filing fee will be \$20.00. Methods of payments include cash, money order.
- The court does not provide filing information, including forms. You can find instructions and required actions, as well as download the necessary forms at

<http://www.nycourts.gov/courthelp/Homes/evictions.shtml>

How do I answer my traffic ticket?

It is the obligation of the receiving motorist to respond to the ticket. Upon receiving the charge(s) you must either appear on the date listed on the bottom of the ticket or you may sign the ticket according to the written instructions, indicating your plea of either guilty or not guilty and mail it to the court. Upon a plea of guilty, a fine and surcharge will be assessed, and you will be notified by mail of the amount due. Upon a plea of not guilty, you will be sent further information on how to proceed.

IF THE CHARGE IS A MISDEMEANOR, YOU MUST APPEAR IN PERSON ON THE DATE AND TIME LISTED AND ENTER YOUR PLEA IN FRONT OF THE JUDGE.

A supporting deposition or more detailed account of the incident may be requested if you did not receive one when the ticket(s) were issued.

Note: Be sure to review ALL information printed on your ticket(s). To plead guilty, complete and sign Part A of your ticket; to plead not guilty, complete and sign Part B of your ticket.

I would like to speak with someone regarding a reduction or plea bargain.

If you are charged with a traffic violation and before any plea bargains are accepted, you must first enter a plea of not guilty by appearing for arraignment before the judge or by completing Part B on the traffic ticket, you were issued. You may mail or drop the signed ticket(s) to the court office, on or before your schedule appearance date. Once a plea of not guilty has been entered with the court, you would receive further information regarding plea-bargaining.

To Contact the Delaware County District Attorney:

Delaware County District Attorney
1 Courthouse Square, Suite #5
Delhi, N.Y. 13753
Phone: 607-832-5299; Fax: 607-832-6045

For plea reduction forms, please click

here: <https://www.delcony.us/departments/da/documents/WEBSITE%20TrafficTicket%20Reduction%20Instructions%20-%20Rev%2010-29-19.pdf>

Note: You must have already plead not guilty to be considered for a possible reduction or dismissal. If you are charged with a traffic violation and before any plea bargains are accepted, you must first enter a plea of not guilty by appearing for arraignment before the judge or by completing Part B on the traffic ticket, you were issued. You may mail or drop the signed ticket(s) to the court office. Once a plea of not guilty has been entered with the court, you will receive further information regarding plea-bargaining.

What if I missed a court date?

Call the court or your attorney immediately. You may be subject to a license suspension, or a warrant could be issued for your arrest.